

## INTERIM REPORT

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| <b>Title of the Project</b>  |  |
| <b>Short title of the Project (acronym)</b>                                    |  |
| <b>Grant Contract number</b>   |  |
| <b>Name of beneficiary of Grant Contract</b>                                   |  |
| <b>Measure of the Project (drop-down menu)</b>                                 |  |
| <b>Number of report (drop-down menu)</b>                                       |  |
| <b>Start and end of the reporting period (day/month/year - day/month/year)</b> |  |

This report must be completed and signed by the contact person of the beneficiary using computer. The information provided here must correspond to the Grant Application Form and financial information that appears in the Financial report. The answer to all questions must cover the reporting period as specified in point 1.6.

### 1. Overall information on the Project

#### 1.1 Name, title, address and phone number of the contact person

#### 1.2 Name(s) of partners of the Project

#### 1.3 Project start date and end date

#### 1.4 Location of the Project activities (please define separately activities outside the Programme area)

#### 1.5 Final beneficiaries, target groups

### 2 Information on the implementation of the Projects activities

#### 2.1. Summary of the Projects activities so far

*Max 1/2 page. Please provide a brief overall summary of the Project's activities and achievements from the start of the Project till now. Information shall be provided on the main activities, achieved results and produced outputs, as well as on the development of the partnership. It is advised that this field is filled in after the rest of the Progress Report has been completed.*

#### 2.2. Activities and results

*Please list all activities implemented during the reporting period in each particular Activity Package (separate Worksheets will be filled in for each Activity Package)*

**2.3. Activities that have not taken place**

*Please list activities that were planned and were not able to implement, explaining the reasons for these.*

**2.4. Assessment of the results of the activities**

*Please perform observations and achievements of outputs, outcomes and impact in relation to overall and specific objectives.*

**2.5. Activities timetable**

*Please provide an updated monthly timetable of activities. The timetable will cover the financial period between the interim report and the next report.*

**2.6. Contracts**

*Please list all contracts above 10 000 EUR awarded for the implementation of the Project since the last interim report if any or during the reporting period.*

**3. Cooperation**

**3.1. Relationship between the Project partners**

*Please assess the relationship between the partners of the Project in organizational level.*

**3.2. Relationship with other organizations**

*Please assess the relationship between your organization and national/regional/local authorities and any other organizations involved in implementing the Project.*

**4. Visibility**

*Please describe how the visibility of the EU contribution being ensured in the Project as per p. 4 Activity package 2 of the Grant Application Form.*

**Annexes to the Report**

**Name of the responsible person**

**Date, signature, stamp**